

Lakeview Academy Board of Trustees Meeting
January 7, 2009
527 West 400 North Saratoga Springs Utah

I.	Roll Call	4:00
II.	Motion to enter a closes session for the purpose of personal issues.	4:05
III.	Action if any from Closed session	
III.	Work Session	
	1. Questions about agenda	
	2. Ends Policy	
III.	Welcome to General Session	7:30
IV.	Pledge of Allegiance	
V.	Reports (these reports are provided in the board packet and are for Q and A from board members only. If public has a question about any of these reports the question can be asked during the public comment portion of the meeting)	7:35
	1. Financial Report	
	2. Enrollment Report	
	3. State Financial and Enrollment Report	
	4. IOWA Testing Report	
	5. UCS Report	
	6. Lakeview Academy Financial Statements and other Reports for 2008-2009	
	6. Lakeview Academy Bond Financial Statements for 2008-2009	
	5. Office Manager, Business Manager, Facilities Manager, SAC and Board Member Reports	
VI.	Directors Reports (these reports are given orally)	7:50
	1. Elementary Director	
	2. Middle School Director	
VII.	Board Business	8:10
	1. Committee updates- Policies need to be turned in by February 20, 2010. Facilities Use Committee- Bud Stone, Brian Ettinger, Alan Daniels Community Education Committee- Penny Ralphs, Joylin Lincoln, Cory Thorson, Athletic Director, School Life Advisor	
	2. Meeting Schedule for the rest of the year	
VIII.	Public comment not related to items on the agenda, each comment is limited to two minutes.	8:15
IX.	Consent Agenda	8:20
	1. Technology Grant	
	2. Bonding of Treasurer	
	3. Salary Wage Agreement Template	
	4. Current Employee Salary Wage Agreements	
	5. Global Executive Limitations Policy	
	6. Charter Amendment- Assessment Goals	
	7. Charter Solutions Agreement and addendum to charter school agreement	
	8. Enrollment Marketing Plan	
X.	Action Items	8:22
	1. Ends Policies	
	2. Parent Assisted Learning (PALS) Volunteer Policy	
XI.	Study Items	8:45
	1. Study Hall Proposal	
	2. Academic Calendar	
	3. Fundraiser Proposal	
XII.	Motion to enter into a closed session for personal issues.	9:15
XIII.	Action if any from Closed Session	9:50

XIV.	New Business	9:55
XV.	Adjourn to Work Session	
XVI.	Work Session	10:00
	1. Social Networking	
	2. Business Intelligence	
	3. Turning over advertising budget and any possible budgets	
	4. Survey	

Lakeview Academy Board Meeting
Public Comment and Pattern of Formality Guidelines

The following are guidelines that were taken from Robert's Rules of Order and modified to assist the Lakeview Academy Board in running efficient meetings:

Public Comment

1. During the agenda under the Public Comment section, the public may address any issue not related to items already on the agenda. Please state your name for the official minutes. Please be mindful of the length of the board meeting and limit your comments to two minutes.
2. After an item has been introduced and debated by the board, the President will call for Public comment on that item only. Each public attendee shall have the opportunity to speak two times on the same issue on the same day. It shall proceed that everyone will be given their first opportunity to speak before anyone will be given their second opportunity.
3. To maintain order, if someone from the public is out of order, the President will verbally counsel them by calling, "point of order."

Order of Debate

1. The item will be introduced by the sponsor if the sponsor is not present then the President will assign someone to do the introduction.
2. Members debate the item (unless no one wished to debate it). Each member is allowed two separate opportunities to speak on the item.
3. The President will then open the item up for Public Comment following the directions in public comment section 2.
4. The item will then be opened up to the Board for additional debate if necessary.
5. A member makes a motion by saying, "I move that..." if it is long, it should be prepared in writing and given to the President or Secretary. If no motion is made then the item dies, and no further debate will occur.
6. Another board member may amend the motion. If the motion is amended the President asks is their any objection to adopting the amendment. If no objection is made, the chair may declare the amendment adopted. If even one member objects, however the amendment is subject to debate and vote like any other motion.
7. If the motion is amended the President may open it up to further board comment if necessary.
8. The President will then call the question and take a vote on the item.
9. The President announces the vote.

Pattern of Formality

1. The President should be addressed as Mister or Madam President as appropriate.
2. Wait to be acknowledged verbally or with a nod before speaking by the President.
3. Speak only to the President or though him/her.
4. Avoid personalizing any issue; speak to the subject, not the person you disagree with. An example of this would be if you believe something said to be untrue, you would say, I believe the member is mistaken instead of saying something was a lie.
5. If anyone breeches Robert's Rules or for example speaks out of turn, it is called a point of order and will be corrected by the President or any other board member that catches it. One would say, "Point of Order" The President would acknowledge the person and they would say what breach occurred. The President would then say "the point of order is well taken" or if unfounded, "the point of order is not well taken."